

Số: 607 /ĐHQGHN-ĐT
V/v thông báo chương trình trao đổi
tại trường Đại học Soka, Nhật Bản
học kỳ I năm học 2020 - 2021

Hà Nội, ngày 25 tháng 02 năm 2020

Kính gửi: Các đơn vị đào tạo

Đại học Quốc gia Hà Nội (ĐHQGHN) đã nhận được thông báo từ trường Đại học Soka, Nhật Bản về chương trình trao đổi sinh viên trong học kỳ I, năm học 2020 – 2021.

ĐHQGHN thông báo đến các đơn vị đào tạo về chương trình này như sau:

- 1. Đối tượng tham dự:** Sinh viên ĐHQGHN.
- 2. Thời gian tham dự:** Năm học 2020 – 2021 (học kỳ mùa Thu từ tháng 9/2020 – tháng 1/2021).
- 3. Chỉ tiêu:** 05 sinh viên.
- 4. Điều kiện tham dự chương trình:**
 - Là sinh viên năm thứ 2 hoặc năm thứ 3 của ĐHQGHN.
 - Có điểm trung bình chung (GPA) tối thiểu 3.0/4.0.
 - Trình độ ngoại ngữ đáp ứng yêu cầu của chương trình học trao đổi:
 - +) Tiếng Anh: sinh viên phải có chứng chỉ TOEFL iBT 71 trở lên hoặc các chứng chỉ quốc tế tương đương.
 - +) Tiếng Nhật: sinh viên phải có chứng chỉ JLPT N2 trở lên.
 - Riêng “*Khóa học Ngôn ngữ Nhật Bản*” không yêu cầu chứng chỉ ngoại ngữ, sinh viên sẽ được xếp lớp học phù hợp với trình độ của bài kiểm tra đầu vào (chi tiết xem tài liệu đính kèm).
- 5. Hồ sơ đăng ký:**
 - Đơn đăng ký của ĐHQGHN.
 - Bảng điểm bằng tiếng Anh có xác nhận của đơn vị đào tạo.
 - Chứng chỉ ngoại ngữ phù hợp với chương trình đăng ký học trao đổi.
 - Photo hộ chiếu.
 - Giấy khám sức khỏe (theo mẫu của trường Đại học Soka).

*** Lưu ý:**

- Sinh viên cần lưu các tài liệu thành từng file PDF để hoàn thiện hồ sơ online khi có yêu cầu.
- Sinh viên lưu thông tin theo mẫu: *Tên sinh viên_Tên file*. Ví dụ: NguyenHaLinh_Academic Transcript

6. Chi phí khi tham dự chương trình:

- Sinh viên tham dự chương trình trao đổi được miễn học phí và chi phí ở ký túc xá.
- Các chi phí bao gồm: vé máy bay, chi phí sinh hoạt, bảo hiểm, visa ... và các chi phí khác do sinh viên tự thanh toán.
- Sau khi được lựa chọn, sinh viên có cơ hội được nhận học bổng Makiguchi (mức hỗ trợ 80.000 yen/tháng).

7. Địa điểm và thời hạn nộp hồ sơ:

Các đơn vị đào tạo tổng hợp hồ sơ của sinh viên và gửi về Ban Đào tạo, phòng 505 tòa nhà điều hành ĐHQGHN trước ngày 10/3/2020 (địa chỉ liên hệ: đ/c Vũ Công Tùng, email: vuongtung@vnu.edu.vn, SĐT: 098.99.55.068)

ĐHQGHN thông báo để các đơn vị đào tạo gửi thông tin, tư vấn cho sinh viên, xét chọn hồ sơ đáp ứng yêu cầu chương trình.

Trân trọng thông báo./.

Nơi nhận:

- Như trên;
- GD. Nguyễn Kim Sơn (đề b/c);
- Lưu: VT, ĐT, VCT15.

TL. GIÁM ĐỐC
KT. TRƯỞNG BAN ĐÀO TẠO
PHÓ TRƯỞNG BAN



Lê Thị Thu Thủy

Fact Sheet for Fall semester, 2020

General and Contact Information

| | |
|-------------------------------|---|
| Country | Japan |
| City | Hachioji, Tokyo |
| Year of Founding | 1971 |
| Type of Institution | Private |
| Majors (Undergraduate) | Economics, Business Administration, Law, Letters, Education, Science and Engineering, Nursing, International Liberal Arts |
| Office Address | Soka University, International Affairs Office 1-236, Tangi-machi, Hachioji-Shi Tokyo, Japan 192-8577 |
| Office Telephone / Fax | +81-42-691-8200 / +81-42-691-2039 |
| English Homepage | http://www.soka.ac.jp/en/ |

Nomination Deadlines for Inbound Exchange

In order to be nominated as an exchange student, home institutions email to Soka University including (1) nominee's Name, (2) Gender, (3) Date of birth, (4) Major (5) Term of Study at Soka (one semester / two semesters), (6) Email address, (7) Special needs *If students need special needs, please describe it.

| | |
|---|------------------------|
| 2020 Fall semester (Sep, 2020 - Jan, 2021) | Sunday, March 15, 2020 |
| 2021 Spring semester (April – July 2021) | Mid-October, 2020 |

Application Deadlines for Inbound Exchange

| | |
|---|-------------------------|
| 2020 Fall semester (Sep, 2020 – Jan, 2021) | Tuesday, March 31, 2020 |
| 2021 Spring semester (April – July 2021) | Late-October, 2020 |

Academic Calendar **Tentative*

*Newest academic calendar will be informed 1 month before the arrival date.

Fall Semester Dates (Sep 2020 - Jan 2021)

| | |
|-----------------------------|----------------------------|
| Arrival date/Airport Pickup | Sep 4-5 |
| Dormitory move-in | |
| Orientation starts | Sep 7, 2020 |
| Classes start | Sep 14, 2020 |
| Mid-term exam period | Oct 26 - Nov 13, 2020 |
| Winter break | Dec 22, 2020 - Jan 6, 2021 |
| Final-exam period | Jan 20 - 27, 2021 |
| Completion ceremony | Jan 28, 2021 |
| Spring Break | Jan 30 - March 31, 2021 |
| Move-out date | Feb 10, 2021 |

Spring Semester (April - July 2021)

| | |
|-----------------------------|---------------------------------|
| Arrival date/Airport Pickup | Late-March, 2021 |
| Dormitory move-in | |
| Orientation starts | Late-March, 2021 |
| Opening ceremony | Early-April, 2021 |
| Classes start | Early-April, 2021 |
| Mid-term exam period | Mid-May – Mid-June, 2021 |
| Final-exam period | Mid-July to Late-July, 2021 |
| Completion ceremony | Late-July, 2021 |
| Summer Break | Late-July – Mid-September, 2021 |
| Move-out date | Mid-August, 2021 |

Study Area & Course registration

*Each class is 90 min

* You need to take at least 7 classes per week.

*All students are eligible to enroll in the Japanese-language courses below and Physical Education courses

| | |
|--|---|
| <p>Undergraduate class</p> | <p>Students who have N2 level on JLPT or above are eligible to enroll in some elective undergraduate level classes taught in Japanese. Students who have TOEFL iBT 71 or above are eligible to enroll in some elective undergraduate level classes taught in English.</p> <p><i>*Refer to the class list to check which class is available.</i></p> <p>Each undergraduate class is equivalent to 2 to 4 credits depending on the course.</p> |
| <p>Japanese language course</p> | <p>Japanese Language courses are categorized into seven proficiency classes: ES to E5. Students can take Japanese language classes up to 8 credits per semester.</p> <p>Students going-on to their first semester: Level of class will be chosen, based on the results of your placement test.</p> <p>Students going-on to their second semester and on: You will be placed in the subsequent class this semester. For example, students who were E0 will proceed to E1. Students who were in E5, will remain in E5.</p> <p>Class hours per week: At least 10 hours (600 minutes) of class (at least 7 classes) per week.</p> <p>Each Japanese Language course is equivalent to 1 to 2 credits depending on the course.</p> |

Language Levels

| | |
|----|---|
| ES | Minimal but necessary Japanese language study level to live in Japan. |
| E0 | Basic level |
| E1 | Basic level |
| E2 | Intermediate level |
| E3 | Intermediate level |
| E4 | Pre-Advanced level |
| E5 | Advanced level |

Course Information

Undergraduate classes:

Spring: https://www.soka.ac.jp/files/ja/20190905_134952.pdf

Fall: https://www.soka.ac.jp/files/ja/20190905_135115.pdf

Japanese Language Courses:

<https://www.soka.ac.jp/en/academics/japan-studies-center/non-degree/japanese-courses>

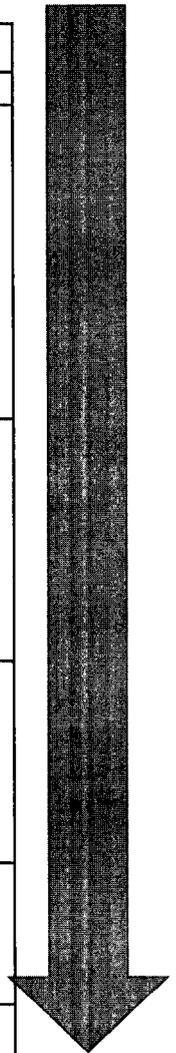
Syllabus:

<http://plas.soka.ac.jp/csp/plas/syllabus11.csp>

Admission Procedure flow *tentative (AFTER applying for the student exchange program)

*Students will be informed the newest admission procedure flow and documents by the staff of International Affairs Office, Soka University. All dates are subject to change.

| | Submission Deadline | |
|--|---|------------------|
| | Fall | Spring |
| Students submit the "Arrival Information & Airport Pick-up Request Form" | July 31, 2020 | Late-Feb, 2021 |
| Students submit the "Immunization Questionnaire for Measles" | | |
| Soka University will ship-out the <i>Acceptance letter</i> and <i>Certificate of Eligibility</i> which are necessary for issuing his/her student visa. | Around two months before the arrival | |
| Students must apply and obtain your student visa at the Japanese Embassy in your home country BEFORE entering into Japan. | AFTER receiving your Acceptance letter and CoE from Soka University by mail. | |
| Airport pick-up day | Sep 2 - 3, 2020 | Late-March, 2021 |
| Agreement on Handling Personal Info at Soka Univ. | Orientation week AFTER arriving on campus *all documents are distributed during the orientation | |
| Dormitory Terms of Agreement | | |
| Copy of passport and residence card | | |



Campus Guide

Cafeterias on Campus

- New Prince Hall
- New Loire
- Central Tower 13th floor

Students also have access to food at:

- Gran café 4th floor of Global Square
- Convenience Store inside Global Square as well as Student Hall *Some Halal foods available

Other services:

- ATMs are available on the 1st floor of Student Hall.
- Health Center is available on B1 floor on the East wing of the Global Square for all students.
- Gym facilities are available for students on the 3rd floor of the Gymnasium.

You can check each store's business hours through this website:

<https://sogakuservice.co.jp/eigyotime/>

All meals are approximately 250-500JPY

Soka University campus map (English):

- <https://www.soka.ac.jp/en/about/campusmap/>
- https://www.soka.ac.jp/files/en/20170705_123811.pdf

Soka University campus map (Japanese):

- <https://www.soka.ac.jp/about/campusmap/>

International Dormitories

Soka University provides dormitories (fee exempt) for exchange students, however, those willing to live in a different place will have to pay the expenses on their own.

Dormitory Rules

Each dormitory has its own rules on curfew, shower time, cleaning time, etc.

Bedding and Furniture

Each dormitory rooms will come furnished with bedding.

Eating at the dormitories (male dormitories only)

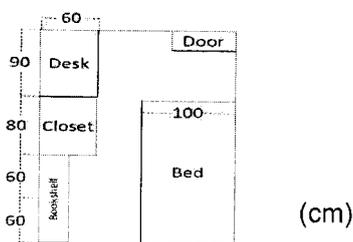
Only male dormitories (Hoyu and Takiyama International dormitories) include cafeterias inside. Exchange students living in these dormitories preferring to eat in the cafeterias may purchase meal tickets at the Certificate Issuing Machine at the university after their arrival, on the monthly cost of 22,000 JPY* for breakfast and dinner (from Mondays to Saturdays). Students in dormitories without cafeterias have access to cafeterias on campus and kitchen space in the living rooms of each dormitory.

**This price will be increased because tax in Japan was raised from 8 % to 10 % as of October 1, 2019.*

【Dormitories for Female Exchange Students】

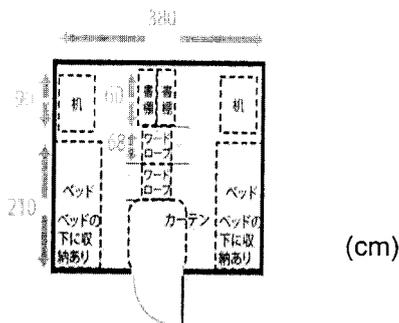
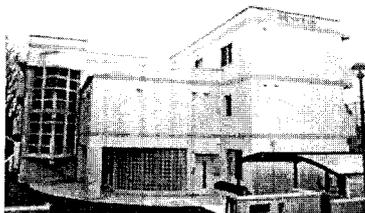
● Cosmos Dormitory (Maximum capacity: 80 students)

- ◆ Western style room ◆ Single room
- ◆ Bedroom furniture: Bed, closet, chest, desk, chair, bookshelf
- ◆ Joint facilities: Bath room, toilet, kitchen (IH stove, microwave oven, fridge, rice cooker), meeting room, lounge, Japanese style room, coin laundry machine and dryer, air conditioner
- ◆ Address: 1-582-1 Takiyama-cho, Hachioji-shi, Tokyo
(outside campus - 20 minutes on foot)



● Yuko Dormitory (Maximum capacity: 70 students)

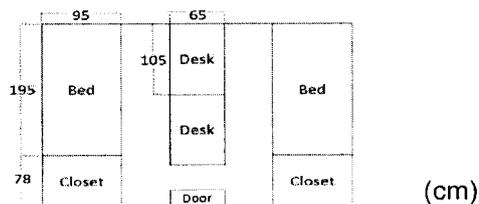
- ◆ Western style room ◆ Twin room
- ◆ Bedroom furniture: Bed, closet, chest, desk, chair, bookshelf
- ◆ Joint facilities: Bath room, toilet, kitchen (IH stove, microwave oven, fridge, rice cooker), meeting room, lounge, Japanese style room, coin laundry machine and dryer, air conditioner
- ◆ Address: 1-582-1 Takiyama-cho, Hachioji-shi, Tokyo
(outside campus - 20 minutes on foot)



【Dormitories for Female Exchange Students】

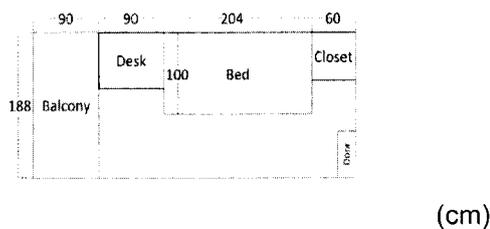
● Hoyu Dormitory Intl. Block (Maximum capacity: 64 students)

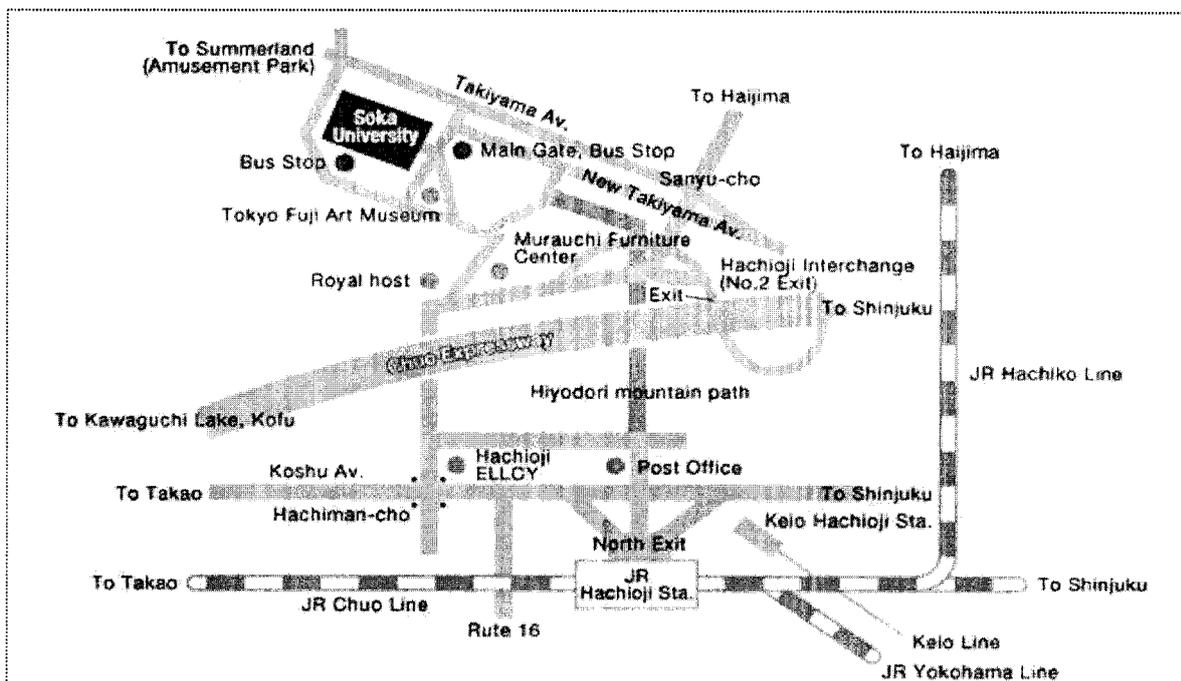
- ◆ Western style room ◆ Twin room
- ◆ Bedroom furniture: Bed, closet, chest, desk, chair, bookshelf, air conditioner
- ◆ Joint facilities: Bathroom (shower and tub), toilet, cafeteria, kitchen, (induction stove, microwave oven, fridge), meeting room, lounge, Japanese style room, coin laundry machine and dryer, air conditioner
- ◆ Cafeteria
 - ※There is no meal service in the cafeteria in March and in August
- ◆ Address 1-483 Takiyama-cho, Hachioji-shi, Tokyo (outside campus - 20 minutes on foot)



● Takiyama Intl. Dormitory (Maximum capacity: 400 students)

- ◆ Western style room ◆ Single room
- ◆ Bedroom furniture: Bed, closet, chest, desk, chair, bookshelf, air conditioner
- ◆ Joint facilities: Bathroom, toilet, dining room, kitchen (microwave, fridge), multipurpose room, meeting room, lounge, coin laundry machine and dryer, air conditioner
- ◆ Cafeteria
 - ※There is no meal service in the cafeteria in March and in August
- ◆ Address: 1-236 Tangi-machi, Hachioji-shi, Tokyo (Located on Campus)





SOKA UNIVERSITY

1-236 Tangi-machi, Hachioji City, Tokyo, 192-8577 Japan

Tel : + 81-42-691-2215 Faxl : + 81-42-691-9300

- About 25 minutes (6 kilometers) by bus from the north exit of Hachioji Station, which is roughly 50 minutes from Shinjuku Station by JR Chuo Line or Keio Line.
- About 2 kilometers northwest of the Hachioji Interchange on the Chuo Expressway.

Contact:

outbound@soka.ac.jp

intloff@soka.ac.jp

***Soka University Student Exchange Program
Acceptance Information
(Enrolment in September 2020)***

To value partners: Please nominate the exchange student at your university by the application procedures below.

1. Admission requirements for exchange students

Undergraduate or graduate students enrolled at partner universities who are nominated by their home institutions.

2. What exchange students can take at Soka University

Exchange students can take the following level classes:

- ① Japanese language courses (depends on each student's Japanese language level)
**All international students are eligible*
- ② Undergraduate level classes taught in English (Academic)
**You are required to either be a native English speaker or have TOEFLiBT 71 above.*
- ③ Undergraduate level classes taught in Japanese (Academic)
**You need to have Japanese proficiency equivalent to N2 in Japanese-Language Proficiency Test (JLPT) or above*
**Students' Japanese level will be determined by the placement test*

Note:

- ✗ Graduate level course is not open for exchange students.*
- ✗ Course list used last year is attached for the Fact Sheet.*
- ✗ Some courses may not be offered depending on the registration situation.*

3. Tuition and Accommodation Fees

Soka University offers free tuition and accommodation to all exchange students for one academic year. The fees for accommodation will be waived only for the University dormitory.

4. Nomination of exchange students

In order to nominate exchange students, home institution needs to email Soka University's coordinator including (1) nominees' Name, (2) Gender, (3) Date of birth, (4) Major at home institution, (5) Term of Study at Soka (one semester / two semesters), (6) Email address, (7) Special needs by Sunday, March 15, 2020

5. Required application documents

Referring to the attached check list, please mail required application documents to the following mailing address of International Affairs Office, Soka University by **Tuesday, March 31, 2020.** Exchange program application form should be submitted through online.

MAIL TO:

International Affairs Office, Soka University

Tangi-machi, 1-236

Hachioji, Tokyo, 192-8577, Japan

Tel +81-42-691-8200 / Fax +81-42-691-9456

All documents mentioned above are necessary for the application to Soka University and the Tokyo Immigration Bureau.

If you fail to submit any documents or submit them after the deadline, visa procedures might not be completed in time for admission in **September 2020**.

6. Flow before coming to Japan

- ① Home institution submits all required documents of nominated applicants to Soka University no later than **Tuesday, March 31, 2020**.
- ② After Soka University received the required documents, International Affairs Office will email to each applicants about the dormitory application. Applicants need to submit the application form online within one week after receiving the email.
- ③ Soka University initiates the screening process of applicants.
- ④ Soka University apply for the Certificate of Eligibility (CoE) to the Tokyo Immigration Bureau.
- ⑤ Acceptance letter of Soka University and the CoE from the Tokyo immigration Bureau is scheduled to be issued and ship out to the students' home institution around **late-July to mid-August 2020**.
- ⑥ After receiving the Acceptance letter and CoE as hard-copy by mail, students need to visit the nearest Japanese embassy to apply for a student visa in his/her home country. Students need to obtain their student visa BEFORE they enter into Japan.
- ⑦ After receiving the Acceptance letter and CoE as hard-copy by mail, students need to submit the "Immunization Questionnaire for Measles and Rubella" and "Medical Interview sheet" to Soka University by email. *Original copies should be submitted during the orientation week.
- ⑧ Students enter to Japan on **September 4 – 5 ***: Soka University will notify them the designated date of arrival and arrange the airport pick-up service for exchange students. If a student cannot arrive on the appointed date, we cannot provide the airport pick-up service. Also, there will be no early check-in for the dormitories other than the appointed date.
- ⑨ Orientation, Japanese language placement test, Course Registration (**Mid-September**)*
- ⑩ Class begins in **September 14***.

***tentative dates**